

SKILLS TO SUCCEED ACADEMY

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Innovative and free online employability training

Created specifically to meet the needs of job seekers, <u>Skills to Succeed Academy</u> offers 36 bite-sized, interactive modules. Jobseekers are guided through the entire journey, from choosing the right career and finding a job to achieving success in the workplace.

The training is interactive and features engaging and relatable characters. It focuses on building the skills and confidence to empower jobseekers to take ownership of their job search. Innovative simulations provide a safe environment where learners can practice real-life scenarios, such as job interviews, and instantly see the impact of their decisions.

ABCN have worked with Accenture in Australia for 3 years and has made the Skills to Succeed Academy a core part of their offerings, by incorporating the learnings into their Interview to Impress program and offering it as a resource to schools and their students. Through this partnership, over 1900 students have been introduced to Skills to Succeed Academy (as of July 2019).

WHAT CONTENT IS IN THE SKILLS TO SUCCEED ACADEMY?

The Skills to Succeed Academy contains three training courses designed to support Learners in building the core skills they need to choose the right career for them, as well as to find and keep a job.

6 modules

Choose Your Career

What do you want to do with your career? This course will teach you the basics of what makes a career and the key decisions you need to make.

20 modules

Getting a Job

This course will guide you through the whole process from deciding which jobs to apply for and writing your CV to succeeding in an interview.

10 modules

Success in Work

Congratulations! You got the job! This course will now teach you how to succeed in work and think about the next stage of your career.

Within each course, Learners can complete two types of training modules:

PRACTICE IT MODULES: Interactive simulations guide a Learner through a scenario, such as a challenging interview panel or a first day in their new job. Learners are able to make decisions on the behalf of virtual characters and see the consequences of their chosen actions. This type of behavioural learning provides a chance to explore and practice skills which can often be difficult to teach - such as body language and first impressions.

LEARN IT MODULES: Engaging training modules that are focused on a particular theme such as creating a great CV or how to structure responses to competency based interview questions. Each module aims to build Learners' confidence by focusing on the "how to" of specific skills related to the topic. These skills can be practiced by Learners by downloading an Activity Pack at the end of each module.

HOW CAN THE SKILLS TO SUCCEED ACADEMY BE DELIVERED?

The Academy can be delivered through one of these approaches or a hybrid:



COMPUTER LAB

Training is delivered in a classroom or lab setting in which each student has his or her own PC or tablet. The instructor answers questions and facilitates discussion.



HOMEWORK

The instructor assigns modules to be taken outside of class as self-study, and then the learners return to the classroom for debrief and discussion to reinforce the learning. As a starting point, we'd recommend sharing the <u>Learner Quick Start Guide</u> to help guide Learners to get set up on the site. Learners can also share their progress with you via their Progress tab.



CAREER CENTER

An advisor meets with a jobseeker and recommends specific modules based on his or her needs. The jobseeker learns the basics through the Academy and returns to the advisor for targeted 1:1 coaching.



PRESENTER

The instructor presents the Academy on a projector in front of the class. This is a great option for locations with lower access to computers or wi-fi, for example a rural or prison setting, where the instructor can use their laptop and hotspot to share the Academy with learners. The presenter approach also has the benefit of "protected" classroom time, compared to having learners complete modules on their own as homework. **Note**: if using this approach, be sure to fill out a **Group Report** for each cohort.

